

# STATEMENT OF PURPOSE - PART TWO - SERVICE SPECIFIC INFORMATION

*Printed copies are for reference only. Please refer to electronic copy for most recent information.*

This document is Part Two of the Statement of Purpose. The information in this document is completed by the Manager and accompanies the [STATEMENT OF PURPOSE - PART ONE](#).

A copy of this document will be made available on request. Managers of registered services will also ensure that the relevant regulator and service users or their representatives are notified of any material changes to the Statement of Purpose within 28 days.

**MAINE VALLEY SUPPORTED LIVING SERVICE  
22 BALLYLOUGHAN HEIGHTS  
BALLYMENA  
BT43 6PN  
REVISED – 27/06/24**

## **1 AIMS OF MAINE VALLEY SUPPORTED LIVING SERVICE**

The service will provide appropriate quality support to one individual with a learning disability and Autism who are assessed as requiring this input to enable them to live as independently as possible in their own community.

## **2 FACILITIES AND SERVICES**

### **2.1 Service Management**

The person carrying out the business of the service is **Greer Wilson**, Praxis Care, **Director of Care & Development** NI, 25- 31 Lisburn Road, Belfast BT9 7AA.

The person managing the service at a local level is **Angela Turner, 22 BALLYLOUGHAN HEIGHTS, BALLYMENA, BT43 6PN** who is responsible to **Nichola Taylor**, Head of Operations, based at **25- 31 Lisburn Road, Belfast BT9 7AA**.

## **2.2 Management Qualification and Experience**

The relevant qualification and experience of the person carrying out the business of the service are as follows:

### **Greer Wilson – Responsible Individual (Pending Registration) is the Director of Care and Development for Northern Ireland**

#### **Experience**

Greer is a qualified social worker who has worked directly with service users in children's services, elderly and dementia services, learning and physical disability services and complex needs.

Greer joined Praxis Care in September 2019 as Director of Care, Operations and Development after working for the South Eastern Health and Social Care Trust for 20 years. Most recently, this included eight years as a senior manager with responsibility for learning and physical disability services, care management, day care settings and supported living schemes.

#### **Qualification**

Bachelor of Arts: Childhood and Youth Studies (2:1), 2005 - Open University

Bachelor of Arts: Social Work (2:1), 2006 - University of Lincoln - Lincoln  
Certificate: Managing Care, 2005 - Open University

### **Deirdre Carr – Regional Director of Care**

#### **Experience & Qualification**

Deirdre Carr joined Praxis Care as Regional Director of Care for Northern Ireland in March 2020. A qualified social worker, Deirdre has worked directly with service users in older people and dementia services, mental health services, learning and physical disability services, children's services and addiction services for over 20 years. After working for the Southern Health and Social Care Trust at the start of her career, Deirdre moved to management of a bespoke dementia service with Fold Housing Association, and then to senior management with responsibility for Residential Care & Support Services, Day Care Services and Joint Managed Partnerships. Deirdre brings a wealth of knowledge and expertise to the organisation.

The relevant qualifications and experience of **Angela Turner**, are as follows:

### **Experience**

Angela has 15 years' experience in the care sector, primarily working within Learning Disability services.

May 24 – Present Registered Manager, Maine Valley  
Mar 24 –Apr 24 Kinship Social Worker, NHSCT  
July 2019 – March 24: Registered Manager, Rainbow Lodge  
July 2017 – July 2019 Interim Manager, Rainbow Lodge  
June 2014- July 2017: Team Leader, Rainbow Lodge, Praxis Care  
June 2009 - June 2014: Support Worker, Rainbow Lodge, Praxis Care

### **QUALIFICATIONS:**

Bachelor of Social Work Degree. 2014

The relevant qualifications and experience of **Nichola Taylor - Head of Operations** are as follows:

### **Experience**

Nichola has over 18 years' experience working with adults with learning disability, mental health issues and challenging behaviours.

2003-2010- Support worker in Praxis Care  
2010-2016 Team leader in Praxis Care  
2010-2017- Assistant Manager Praxis Care  
2017- 2017- Acting Manager Praxis Care  
2017- 2021 – Registered Manager Praxis Care  
2021- Present – Temporary Head of Operations Praxis Care

### **Qualifications**

(2009)-HNC Health and Social Care Practice.  
(2012)- QCF Level 5 Adult Residential/ Domiciliary Management.

### **STAFF**

The staffing structure of the service is as follows:

**THE STAFFING STRUCTURE IN THE SERVICE IS 1 REGISTERED MANAGER FTE, 4 TEAM LEADERS (FTE), 8 SUPPORT WORKERS (FTE) AND 0.5 ADMIN FTE.**

The relevant qualifications and experience of the staff groups are as follows:

### **Team Leaders**

- Understanding of the mental health and/or learning disability field plus one of the following qualifications; - Professional qualification in Social Work, - Professional Qualification in Nursing - Allied Health Profession qualification All applicants must be registered, or eligible to register at the time of appointment, on the appropriate part of their professional register (NISCC, NMC, HCPC).

OR

- Level 5 Diploma in Leadership for Health and Social Care (Adults' Management / Adult's Residential Management) (Wales and Northern Ireland) and 2 years paid employment experience in a health and social care setting

OR

- QCF Level 3 in Health and Social Care and 2 years' paid employment experience in a health and social care setting

OR

- Degree in Psychology and 1 year paid employment experience in a health and social care setting

### **Support Workers**

**It is desirable that support workers have one of the following qualifications**

- Professional Qualification in Nursing
- Professional Qualification in Social Work
- Professional Qualification in Allied Health Professions subject area
- Foundation degree in Health and Social Care
- BTEC Level 5 HND in Health and Social Care
- QCF Level 5 Diploma in Leadership for Health and Social Scheme Manager Team Leader Support Worker Care (Adults Residential Management)
- QCF Level 5 Diploma in Leadership for Health and Social Care (Adults Management)
- NVQ Level 4 in Leadership and Management for Care Services • BTEC Level 4 HNC in Healthcare Practice
- BTEC Level 4 HNC in Social and Community Work
- Level 3 Extended Diploma in Health and Social Care
- QCF Level 3 in Health and Social Care
- Psychology degree plus one year's paid experience in a health and social care setting

**Where a support worker does not have one of the above qualification Praxis Care will offer the Support Worker to complete a Level 3 Health and Social Care Qualification.**

A person centred approach to service user needs is implemented. Staff are available **24 hours a day** with **night time support including a waking night duty and Team leader sleepover. For the initial transition period a second waking night staff will be provided initially for 3 months.**

### **2.3 Operational Partnerships**

The service operates as a partnership between Praxis Care, (providing support, staffing and the accommodation). The South Eastern Health and Social Care Trust (SEHSCT) as the commissioner

The service user will be provided with the appropriate agreements which outline the roles and responsibilities of all parties concerned.

Further information on the service can be found in the Service Users Handbook.

### **2.4 Accommodation**

Maine Valley Supported living service is located at 22 BALLYLOUGHAN HEIGHTS, BALLYMENA, BT43 6PN, the accommodation has been purposely renovated to meet the needs of one adult. The accommodation is located in a housing estate off the Grove Road in North Ballymena. It is a large 2 storey house, offering the person we support a large living area and private garden. There is a separate first floor as a designated staff area.

### **2.5 Referral Criteria**

The property at 22 Ballyloughan heights will only be for 1 adult and they live here solely for as long as required. This property will be closed to referrals.

### **2.6 Referral Process**

In the even the property becomes vacant, referrals will only be accepted from **South Eastern Health and Social Care Trust (SEHSCT).**

- An application form must be fully completed and include information on risk.
- The applicant and carer (if so desired) will be invited to visit the service and discuss his/her needs with Praxis Care staff.

- An Admission Panel will meet to consider all applications. The referral agent will be invited to discuss the application and provide further information/clarification as appropriate.
- The Panel's decision will be communicated to the referral agent as soon as possible and will always be followed up with a written explanation of the decision.
- An Appeals Procedure is in place if a prospective applicant is not satisfied with the outcome from the admissions panel.
- Prospective service users will be provided with as much information as possible about the service to help him/her make a decision about whether or not he/she wants to receive care and/or support. Praxis Care offers the opportunity for a prospective service user to visit the accommodation/service and meet and talk with service users and staff. The organisation is happy for a prospective service user to involve his/her friends/family before making the final decision about placement or commencement of service.
- If it is felt that the accommodation or service is not suitable for a particular person, advice will be given on how to look for help elsewhere. This will only happen after full and inclusive discussions with all relevant parties.

## **2.7 Receiving a Service**

Prior to receiving a service, the service user has had his needs thoroughly assessed before being accepted to this service.

## **2.8 Service User Plan of Care**

Praxis Care worked with the service user, his friends, relatives and representatives (if appropriate) to draw up a written plan of the support the organisation aims to provide. The plan sets out the service user's needs, risks that need management, support provided and desired outcomes.

At least once a month, the service user's plan is reviewed. There is a formal review process at 6 months after first placement and at least annually thereafter. An emergency review can be convened at any time. From time to time further assessments of the service user's needs are required to ensure that the support provided by the organisation is relevant to helping the service user achieve his/her full potential.

## **2.9 The Range of Support/Care**

The service endeavours to meet the following needs:

### **2.9.1 Housing Support**

- Assistance acquiring essential household items
- Locating essential local services
- Paying bills
- Maintaining the property
- Safety issues
- Signposting to specialist services
- Budgeting
- Good neighbour / dealing with disputes
- Essential daily living tasks
- Emotional support
- Supporting people to comply with treatment
- Where appropriate, notifying agencies of concerns about a service user

### **2.9.2 Care Tasks**

- Administering medications
- Health care
- Intensive / therapeutic behaviour management
- Supervision of people at night - time
- Personal care support

### **2.9.3 Social Activities, Hobbies and Leisure Interests**

Praxis Care will try to make it possible for the service user to live his life as fully as possible. In particular, it will do the following:-

1. As part of the moving-in/commencement of service process, the service user and their family will be encouraged to share as much information as possible about his/her social, cultural and leisure interests.
2. The Service user will be helped to continue to enjoy a range of individual activities and interests, both inside and outside of the accommodation, to carry on with existing hobbies, pursuits and relationships, and to explore new avenues and experiences. The Service user will be encouraged to personalise their rooms with small items of furniture and other possessions, and individual preferences in matters of decoration and furnishings are encouraged.

3. In partnership with the service user, social and leisure activities will be designed to form the basis of the communal content of the life of the service.
4. We recognise that risk-taking is a vital and often enjoyable part of life and of social activity and the service users may wish to take certain risks despite or even because of his disability. Praxis Care does not aim to provide a totally risk-free environment though care will be taken to ensure that the service user is not subjected to unnecessary hazards. When the service user wishes to take part in any activity which could involve risk, a thorough risk assessment will be carried out with that individual, involving relatives, friend or representative, if desired and Praxis Care will agree and record action which will appropriately balance the factors involved. Such risk assessments will be regularly reviewed, with the participation of all parties.
5. There may be a charge associated with some social activities and services; where this applies, the details will be made clear to the service users appointee and family in advance.

#### **2.9.4 Consulting Service Users about the Way the Service Operates**

Praxis Care aims to give the service user the opportunities to participate in all aspects of life in the service. In particular, they are regularly consulted both individually and corporately about the way the service is run. This will be adapted to include visuals to allow the service user to interact with this process.

The organisation's objective is always to make the process of managing and running the service as transparent as possible, and to ensure that the service has an open, positive and inclusive atmosphere.

The Service User will have the support he receives reviewed at least annually. Regular service user meetings are held and input is sought on matters relating to the everyday running of the scheme.

Satisfaction surveys are carried out at least annually with actions completed in response to feedback. Praxis Care staff are always keen to hear from the Service User and representatives. Heads of Operations will endeavour to make contact with service user representative on a monthly basis as part of the organisation's monitoring processes.



### **2.9.5 Fire Precautions, Emergency Procedures and Safe Working Practices**

The service user will be made aware of the action to be taken in the event of a fire or other emergency using a social story, and copies of the service's fire safety policy and procedures are available on request. Regular fire drills are conducted, where appropriate, and information is displayed through the building to guide the person in the event of a fire. All staff have training in First Aid in the event of an emergency. The service conforms to all relevant government guidance on promoting and protecting the health, safety and welfare of service user and staff.

### **2.9.7 Relatives, Friends and Representatives**

- The Service user will be given every possible help to maintain and retain the links with families and friends.
- If the service user wishes, his relatives will visit weekly at a time convenient to the service user and to become involved in daily routines and activities.

### **2.10 Ending the Service & Moving On**

The Service user may leave Praxis Care services for several reasons. They may no longer require the service or the service may no longer meet their needs. Irrespective of the reason for the service ending, the move will be planned and managed with the service user in their best interests.